

**CRANBORNE CHASE AND WEST WILTSHIRE DOWNS
AREA OF OUTSTANDING NATURAL BEAUTY**



“The Wild Downs and Hills”

...creating Historic Environment Action Plans for the AONB



**Historic Environment
Action Plans**

Wednesday 15th December Sixpenny Handley Village Hall

**Meeting from 10.30am to 1.00 pm
Coffee and Tea available from 10.15 am**

Timetable

		Item	Details
10.30	5 mins	1	<p>Welcome to the Meeting and Apologies for absence</p> <p>Attendees</p> <ol style="list-style-type: none"> 1 2 Eloise Kane, Tamar Valley AONB 3 Ben Kerwood 4 Chris Clarke, DGT 5 Trevor Steptoe 6 David Vaughan, WC 7 Andy Poore 8 Peter Herring, EH 9 Nicky Matthews, CCWWD AONB 10 Linda Nunn, CCWWD AONB 11 Richard Burden, CCWWD AONB 12 Emma Rouse, CCWWD AONB 13 Jo Taylor, CCWWD AONB 14 Ian Briscoe, FC <p>Apologies</p> <ol style="list-style-type: none"> 1 Kevin Morris, NDDC 2 Sarah Fitzgerald, DGT 3 Martin Papworth, NT 4 Clive Whitborn. NT 5 Roger Griffen, 6 Ray Bird, EDDC 7 Cllr George Russell, EDDC 8 John Gale, BU 9 Martin Green 10 Jocelyn Sage, WC 11 Katherine Barker 12 Dawn Enright, NE 13 Shane Gould EH
10.35	5 mins	2	<p>Introductions</p> <p>The attendees introduced themselves.</p>

10.40	10 mins	3	<p>Update on project progress</p> <p>Since the last steering group meeting the suite of documents is now complete and consists of:</p> <ul style="list-style-type: none"> • 10 Background Documents • 12 Area Statements • 14 Theme Statements • 2 Supplementary Documents • 3 Method Documents <p>These are available from the historic landscape website www.historiclandscape.co.uk, any comments to be received by the 16th January 2011.</p> <p>The last steering group focussed on actions and based on the feedback received a draft action plan has been produced split into four sections:</p> <ul style="list-style-type: none"> • Heritage features at risk • Lack of information • Lack of appreciation and understanding • Lack of management <p>This document formed the basis of the discussion at this steering group meeting.</p>
ACTION: Steering Group to feed back comments on suite of documents by the 16th January 2011.			
10.50	30 mins	4	<p>Overview of Historic Environment Actions</p> <p>The group looked at the matrix of actions and determined whether actions needed to be added or modified.</p> <p>The steering group felt that the spread of actions was pitched right, and no obvious actions were missing.</p> <p>They discussed the merits of ranking the actions by priority or vulnerability. Need to look at the balance between things under threat versus opportunities to do something about it.</p> <p>Opportunities could be mapped and those most likely to be achieved with limited resources.</p> <p>Training and awareness raising days are key.</p> <p>Need to provide links to HERs/NT Management Plans/Research etc.</p> <p>Capacity building was mentioned –investigate community archaeology funding.</p> <p>The steering group felt that having a mixture of specific</p>

			and general actions was fine, but the matrix needed to be accompanied by more explanation
11.20	40 mins	5	<p>Looking at the stages for completing Historic Environment Action Plan</p> <p>Need to focus on small number of achievable actions.</p> <p>The group felt that actions should not be prescriptive. The actions could be linked to the bodies that may have the capacity to implement.</p> <p>Need to identify potential partners.</p> <p>Think about links outside AONB boundary</p> <p>There needs to be appropriate sufficient steps, they must be achievable and indicate who is involved and the constraints e.g. funding.</p> <p>Comments on Actions involving Woodlands – could these be grouped? Link to ancient woodland priority areas? Existing grant schemes? Focus on key outputs.</p>
12.00	10 mins	6	<p>Plans post February 2011</p> <p>At end of funding period (Feb 2011), AONB to employ project officer until July 2011 to promote project and launch HEAP event.</p> <p>Emma to act as a catalyst for small number of actions and organise:</p> <ul style="list-style-type: none"> • Academic Event (march) • Training for AONB Staff (march) • SWPLF training • National event? • Other targeted events – for nature organisations? Agri-environment advisors
12.10	15 mins	7	<p>Launch Event – opportunity for steering group to provide input</p> <p>HEAP Launch on Wednesday 16th February 2011 at the Ancient Technology Centre. The purpose is to launch the documents and the action plan and to celebrate the history and archaeology of the AONB.</p> <p>Steering group to suggest other invitees.</p>
ACTION: ER to circulate invite list and Steering Group to feed back additional invitees			

12.25	15 mins	8	<p>Other promotion of the HEAP – opportunity for steering group to comment</p> <p>Suggestions Received:</p> <ul style="list-style-type: none"> • Possibility of events linked to National Archaeology Week. • CPRE • County websites • Landowners – perhaps targeted at particular actions.
12.40	10 mins	9	<p>Overseeing implementation of HEAPs</p> <p>Steering group agreed to the establishment of an implementation group with meetings potentially organised by theme.</p> <p>AONB to host meetings with an independent chairman.</p> <p>Membership to be widened.</p> <p>Person to be responsible for monitoring each action.</p>
12.50	10 mins	10	<p>AOB</p> <p>ER thanked everyone for attending, and for their help throughout the process.</p> <p>Special thanks to Peter Herring, English Heritage for his support.</p>
13.00		11	Lunch